

PARENTAL CONSENT for STUDENTS aged 16 & 17 and under 16s.

Student details		
Student First name:	Family name:	Gender: male/female
Date of birth:	Nationality:	First language:
Passport number:	Passport expiry date:	
Parents' or guardian's details 1		
Title:	First name:	Family name:
Relationship to child:	First language:	Level of English:
Address:		
Mobile phone:	Email:	
Parents' or guardian's details 2		
Title:	First name:	Family name:
Relationship to child:	First language:	Level of English:
Address:		
Mobile phone:	Email:	
Please provide alternative contact number in the absence of both of the above.		
Travel		
<p>I give consent for my son/daughter to travel to the UK and study at The Language Training Co I agree that my son/daughter age 13+ can travel unaccompanied:</p> <p>to and from to and from London /Bournemouth at the start and end of their course. YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>between the school and his/her accommodation YES <input type="checkbox"/> NO <input type="checkbox"/></p>		
Individual travelers		
<p>For individual travelers, we need to know the travel arrangements in case something goes wrong, so please provide your travel arrangements.</p> <p>From airport/station etc to centre/ accommodation at the start of the course.</p>		
Flight no. _____	Airport_ _____	Time _____
<p>Transfer detail (arrival time at the accommodation) _____</p> <p>From school to airport/station on departure from the centre.</p>		
Flight no. _____	Airport_ _____	Time _____

Accommodation

I agree to my son/daughter staying in accommodation arranged by The Language Training Co .
 He/she understands that he/she must follow the 'school and house rules. YES NO
 If your son/daughter is staying with family members or is in accommodation arranged by yourself, or your agent, please give full details:

Name of responsible adult in the accommodation:

Date of birth:

Relationship to the child:

Address:

Mobile phone:

Email:

Curfew times

I agree with the school curfew times whilst my/son daughter is in their accommodation: YES NO
 13-15 must be at home by 8pm
 16-17 must be at home by 9 pm
 Organized groups are not allowed to go out after dinner, except with authorization from their group leaders

Leisure activities

I give permission for my son/daughter to go on any trips organized by the school and to take part in these activities, under supervision of the relevant qualified staff by the outsourced provider

Ball games YES NO

Swimming and water sports YES NO

Canoeing/ kayaking /sailing YES NO

Adventure sports (high ropes, rock-climbing, abseiling etc.) YES NO

Archery YES NO

Ice-skating YES NO

From time to time, we organize activities and trips with external companies. We do ask them to provide risk assessments to comply with health and safety.

Unsupervised time

I give permission for my son/daughter to have free time for shopping on trips YES NO

arranged by the The Language Training Co.

11-13 will have supervised free time and will be accompanied by group leaders.

14-17 – up to an hour and a half within a specified area in groups of three and as long as they share their location on their smart phones.

I give permission for my son/daughter to have unsupervised free time in YES NO

Bournemouth during the time between the end of classes/activities 16:30 and the time of the evening meal at their accommodation 18:00.

I give permission for my son/daughter to have unsupervised free time in the YES NO evening for up to an hour between 19:00-20:00 after the evening meal and at weekends during the day between 12:00 and 15:00

Medical and welfare information

THIS IS VERY IMPORTANT FOR YOUR CHILD'S WELFARE. Please complete the following carefully. If answering yes to any of the following please give full details, on a separate document if necessary. ***If your child has an asthma inhaler or an anti-allergy auto-injector(e.g. epi-pen, we advise them to bring one for their use plus a spare for us to keep in case of emergencies.**

Does your child have medical insurance?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Does your child suffer from any allergy?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Does your child suffer from any disability?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Does your child suffer from any illness? (e.g. asthma, epilepsy)	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Does your child have an asthma inhaler?*	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Does your child carry an anti-allergy Epi pen?*	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Is your child on any medication (e.g. penicillin)?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Has your child had a tetanus vaccination?	<input type="checkbox"/> YES <input type="checkbox"/> NO	When? Year _____
Does your child have any special dietary requirements?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Do you consent to your child being given non-prescription medication , where appropriate?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Do you give consent for your child to be given an anaesthetic by a medical practitioner in the unlikely event that this is needed?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Will your child bring any medicine with them?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Please give us exact instructions in English on how to take it (e.g. how many times per day, quantity, before or after the meal, times etc.		
Please give details in English of any other special requests, such as special dietary needs, medical or personal information that may be relevant to your child's stay at LTC:		
Is there anything else we should know about your child (eg. a learning difference, emotional or behavioural conditions)? If yes, please give as many details as possible, in English .		

Attendance

Students are expected to attend all scheduled classes and activities and to be in their accommodation at the stated times. If you wish your child to be absent from the course at any time, please contact The Language Training Co directly so that suitable arrangements can be made

Photographs and video clips

I understand that The Language Training Co may take photographs or video clips of students during class or leisure activities and that these images may be used in The Language Training Co publicity or on its social media site.

I consent for images to be taken. YES NO

I consent for images to be used in the The Language Training Co publicity. YES NO

Long-stay students (more than 4 weeks) Details of student's doctor in home country:

When did your son/daughter last have a tetanus injection? Date: _____

I give permission for my son/daughter to be registered with a doctor YES NO

Students aged 16 and 17 who are enrolled on adult courses

I understand that:

my son/daughter will come into regular contact with other students over the age of 18, in class and during the leisure programme YES NO

he/she is responsible for buying their own lunch during the week if he/she is not part of our summer junior groups. YES NO

there are certain British laws (e.g. related to smoking and drinking alcohol) that apply to people aged under 18. As a consequence, there may be some leisure activities which my son/daughter cannot take part in because of their age. YES NO

Consent

I confirm that the above details are accurate and complete. I agree to the terms and conditions I have discussed the agreed arrangements and rules with my son/daughter.

Signature of the parent/guardian:

x

I have discussed the agreed arrangements and rules with my parent/guardian.

Signature of the student:

x

[For further information about our school, student handbook, safeguarding and attendance policy please click here.](#)

ONCE COMPLETED AND SIGNED PLEASE RETURN THIS FORM TO THE LANGUAGE TRAINING CO TEL: +44 (0) 1202 772030 Email: info@thelanguagetrainingco.co.uk

Term and conditions

We want to make sure that your child is safe and happy while studying in the UK. To help us, we ask you (the parent or legal guardian) to complete this form for any student aged under 18 who is enrolled at The Language Training Co. Please note that the student will not be able to start the course until the form is received by the The Language Training Co.

Please ensure that all comments written on this form are in English. Information on this form will be passed to the homestay and the host family will inform the School (The Language Training Co / LTC) immediately if the student is not abiding by these agreed limits. The school will inform the student's parents and speak to the student. If the student continues to break the agreed rules they may be sent home.

Please note that in the UK people under 18 are not allowed to enter public houses (pubs) and bars, and are not allowed to consume alcohol. Anyone aged under-18 found to be consuming alcohol will be disciplined and their parents and agent will be informed. The school views this very seriously and the student may be sent home. Please note that in the UK, children under 18 are not allowed to smoke or vape.

Online Safety: All students are required to agree to and sign the LTC Online Safety Acceptable Use Agreement accepting the expectation of responsible online behaviour and legal use of the internet. This will be given to the student on their first morning at the school.

Weekends or overnight stays away: It is the school policy NOT to allow any weekend or overnight stays away for under 18s UNLESS we are informed of this IN WRITING IN ADVANCE by the student's mother, father, or legal guardian, and only if the student will be in the care of a responsible adult aged over 25 and going to a destination in the United Kingdom. We also need the name, address and contact details, and a copy of the passport of the responsible adult, and the address of the location where the student will be staying. We reserve the right to not allow a weekend or overnight stay away if we think the trip may be unsafe for the child. We do not allow any weekend or overnight stays away for under-18s to any destination outside GB (England, Scotland Wales). We promise to keep this information secure and will only give it to people who are directly involved in caring for your child on a need-to-know basis during the time when they are enrolled at The Language Training Co this may include healthcare and welfare professionals.

Accommodation: Please take a look at our safeguarding policy and make sure you understand. It is extremely important that you are aware of the pitfalls of getting your children in accommodation not organized by the school. If you do decide to find your own accommodation, you agree to the following: Minimum age of person looking after your child should be 21+ Check their passport and credentials. Check their suitability to look after your son/daughter.

Check their accommodation meet minimum of standards of distance and hygiene.

NOTES FOR PARENTS AND GUARDIANS OF STUDENTS AGED 16 & 17 travelling independently to join adult courses.

The Language Training Co caters for students 11 to 17 and 18+.

It is important to note that we do not provide 24-hour supervision. Students under the age 16 and 17 years old travelling individually. Parents and agents can book students 16 and 17 as part of our young adults program. However, they will be treated as adult and a certain level of independence will be given on the basis the parents send them as responsible students.

Your child will travel between the school and the homestay unsupervised.

Your child will not be supervised during their free time, e.g. at break and lunch time at School and between the end of their lessons at the School and returning to their homestay.

The school has rules regarding the latest time Under-18s can return to their homestay in the evening. This information can be found on our parental consent forms. There is also a link to this on our website.

The school's social Programme is not compulsory, nor is it specifically designed for Under-18s. Certain activities are not suitable for student's under-18. The school does aim, however, to provide a number of evening activities which are suitable for under-18s. All School social activities are supervised by School staff who can assist the students attending the activity. However, students attending evening social events are expected to arrange their own travel home. We strongly advise all students under 18 to return to their homestay with a friend, or preferably by taxi, particularly when it is dark. In July and August, and at certain other times of year, the school organizes full-day excursions to other cities on Saturdays. These are supervised by the school's own staff, but please note that students are left unsupervised for part of the day on these excursions. On the parental consent form (above), you can choose which type of activities your child can participate in. We also sell tickets for full-day and weekend excursions run by other companies, but please note – we will not sell places on these excursions to Under-18s as we cannot guarantee that the companies which run them will provide the necessary supervision for children. Under-18s can only join LTC's own excursions. Lunches are not included in the fees (Except for organized groups with all-inclusive packages)

The school does NOT have a restaurant, although does have a student lounge with vending machines selling snacks and hot and cold drinks. Most students buy their lunch at a large supermarket two minutes from the School, or in one of the numerous cafes and takeaway food outlets that are nearby. Your child is responsible for his/her own midday meals. You should therefore ensure that your child has sufficient money to pay for lunches. Please also ensure your child has money for transportation.

We strongly advise parents of students aged 16 and 17 to organize a return taxi transfer, to avoid any problems upon arrival in the UK. All students under 18 must bring a completed parental travel consent form with them to the UK. There is a link to this on our website or you can request it from the Registrar when booking.

Emergency Contact The School telephone number is +44 1202 77 20 30 for Monday to Friday at 08.00-17.00
The LTC 24 hour emergency number is +44 7833 818716

NOTES FOR PARENTS AND GUARDIANS OF STUDENTS AGED 11-17 travelling in an organized group.

Students in organized groups will:

- Be part of an all-inclusive package, which includes 24 hours supervision and have lunches organized and provided by their Homestay providers.
- Experience British life with stay with home stay providers between 18:30- and 08:00am
- Will travel to school unaccompanied but remotely supervised by their Group Leaders between 8:00 am to 09:00
- Will arrive to school between 08:45am to 9:00am and join EFL lessons, activities, and excursions from 9:00am to 17:30
- Will travel home from school at the end of the day between 17:30-18:30 school unaccompanied but remotely supervised by their Group Leaders between these times.
- Will only be able to go out after dinner following our curfew times with the home stay provider's permission and under their Group Leaders responsibility.

LTC CONTRACT FOR STUDENTS UNDER THE AGE OF 18

We have a special duty of care for students under the age of 18. For this reason we have some particular rules that students under 18 must follow. These rules are not designed to make life less fun, but rather to ensure that you are safe.

Things you should ALWAYS do:

Follow the Student Code of Conduct and School Rules

You can find these in the Student Handbook, and in printed copies in the Common Room. Please ask us about anything you don't understand.

Be on time for classes and social activities every day

This is for all students, but it is particularly important for under-18s. If you do not arrive on time for school we will have to contact you to find out where you are.

Be careful not to endanger others or yourself

Your safety is our most important priority. Sometimes something might not appear to be dangerous, but our staff are trained to know what can cause you or other students harm, so please listen to our staff members.

Stay with the LTC staff member on a Social Programme Excursion or Class Excursion

All under-18s must return to the school or Bournemouth Station with the LTC excursion leader/teacher after a Social Programme or Class Excursion. Please do not ask them to let you go somewhere else.

Be back at your homestay on time in the evening

If you are 16 or 17, you must be back at your hosts at the time agreed on your parental consent form.

If you are 15 or younger, you must return to your homestay by the time of your evening meal, unless you are on a group excursion with your group leader or LTC staff.

Things you should NEVER do:

Smoke, drink alcohol, or take drugs.

Drugs are illegal for everyone and you can be in serious trouble with the police! Smoking and drinking alcohol is illegal if you are under 18. If you are found with cigarettes or alcohol, they will be taken from you and destroyed. We may have to send you home early.

Bring or buy knives, weapons or toy guns.

British police can stop and search you if they suspect you are carrying any knives or other weapons. If they catch you with any weapons, you could be in serious trouble. Certain types of toy guns that fire pellets are illegal in the UK.

Behave in an anti-social way.

For example: shouting in areas where you should be quiet, running in crowded areas, standing in large groups in the street. Rules and laws are there for everyone's safety. Students who break British law, do not obey the course rules, who repeatedly misbehave, do not follow the instructions of the course staff or otherwise disrupt, or adversely affect the smooth running of the course will be asked to leave the course immediately at their own expense.